

**LW SEWER COMPANY**  
**Minutes**  
**January 2019**

**MEMBERS PRESENT**

Present Members: Paul Scherrer, John Koch, Scott Moore, Nathan Truitt, Dave Sarver, and Bobbi Terry

Treasurer Christie McKenna, Secretary Loren Nash

**AGENDA**

Meeting called to order at 7:00 p.m., January 8, 2019.

**MINUTES**

Dave Sarver made a motion to accept November 2018 minutes; John Koch seconded this motion under the conditions that corrections regarding statements in the minutes about the certified letter that is to be sent to Don Kansteiner by President James Whitsell was revised; motion was carried.

John Koch made a motion to accept December 2018 minutes; Scott Moore seconded this motion; motion was approved.

**PLANT ACTIVITY**

Plant Operator Seth stated that the plant is doing well. Seth explained that the retention pond does not have any issues, however, it did fill up after the last rainfall.

Paul Scherrer stated if the retention pond was to be expanded it would decrease the overflow in the manholes and further eliminate other issues.

John Koch made a motion to purchase the power washer from Scott Moore; Dave Sarver seconded this motion; motion was carried.

**TREASURER REPORT**

Scott Moore made a motion to approve reports/bills; Bobbi Terry seconded this motion; motion carried.

**SECRETARY REPORT**

There was one Missouri One Call locates and no messages.

**OLD/NEW BUSINESS**

Paul Scherrer stated due to the overflow issues that purchasing cameras to locate the issue would overall minimize costs later. It was decided that a company would be hired to complete this job. Scott Moore made motion to hire Anytime Company; Nathan Truitt seconded this motion; motion carried.

Paul Scherrer stated that a resident has been experiencing septic issues which when the water has been running for about three minutes that water comes out onto the ground. Paul said bids are being looked into for a grinder pump to fix this issue.

It was discussed that there is a need to hire an engineer firm and that bids are needed to upgrade the UV light and a stand-alone generator also needs to be included in the bid. John Koch made motion; Scott Moore seconded this motion; motion carried.

Christie stated that copies of statements and bylaws regarding overdue sewer bills to residents have already been mailed out.

Meeting to adjourn was motioned by Dave Sarver; John Koch seconded this motion.

**LW SEWER COMPANY**  
**Minutes**  
**February 2019**

**MEMBERS**

Members: Scott Moore, Paul Scherrer, John Koch, Jim Whitsell, Dave Sarver, Nathan Truitt, Bobbi Terry

Treasurer Christie McKenna, Secretary Loren Nash

**AGENDA**

Meeting was canceled.

**MINUTES**

Due to the meeting being canceled it was decided that if anything important arises that it would be discussed via email.

**PLANT ACTIVITY**

No plant activity was discussed via email.

**TREASURER REPORT**

Bobbi Terry made a motion to approve bills by email; Nathan Truitt seconded this motion by email; motion carried.

**SECRETARY REPORT**

There were no Missouri One Call locates and no messages.

**OLD/NEW BUSINESS**

No old/new business was discussed via email.

**LW SEWER COMPANY**  
**Minutes**  
**March 12, 2019**

**MEMBERS**

Members: Paul Scherrer, John Koch, Dave Sarver, Nathan Truitt, Bobbi Terry  
Treasurer Christie McKenna, Secretary Loren Nash

**AGENDA**

Meeting was called at 7:00 p.m., on March 12, 2019.

**MINUTES**

Dave Sarver made motion to approve the January Minutes; John Koch seconded this motion, motion carried.

**PLANT ACTIVITY**

Paul Scherrer informed that wipes are still causing continued clogging issues. Paul explained that the valve by the lagoon continues clogging. Paul said other things such as cigarette butts, toilet circular cleaning dispensers, Q-tips, and gallons of wipes were found too.

**TREASURER REPORT**

Dave Sarver made motion to pay all non-reoccurring bills; Bobbi Terry seconded this motion, motion carried.

**SECRETARY REPORT**

There were no Missouri One Call locates and no messages.

**OLD/NEW BUSINESS**

Paul Scherrer stated that partial repairs on pipes on the north side have been completed. Paul said they will be looking into using Root-X to help decrease further issues.

Paul Scherrer stated that they attempted a jetting process on the north side but the area was completely clogged. Paul said they observed pieces of roots in the manhole. Paul said to stay cost effective they will be inspecting man hole to man hole.

John Koch made motion to approve cost repairs up to \$20,000 on manholes, A24-A29; Dave Sarver seconded this motion, motion carried.

Bobbi Terry made motion to accept the new insurance policy; John Koch seconded this motion, motion carried.

John Koch made motion to adjourn; Bobbi Terry seconded this motion, all aye.

**LW SEWER COMPANY**  
**Minutes**  
**April 9, 2019**

**MEMBERS**

Members Present: Scott Moore, Paul Scherrer, John Koch, Dave Sarver, and Nathan Truitt

Members Not Present: Bobbi Terry  
Treasurer Christie McKenna, Secretary Loren Nash

**AGENDA**

Meeting was called at 7:13 p.m. on April 9, 2019.

**MINUTES**

John Koch made motion to approve the minutes as long as changes are made to list members who are not present for the meetings; Nathan Truitt seconded this motion, motion carried.

**PLANT ACTIVITY**

No plant activities or updates were discussed at the meeting due to the plant operator not being present.

**TREASURER REPORT**

Christie Mckenna stated that five liens have been filed this month and all parties have been properly notified by receiving more than one notice.

Dave Sarver made motion to pay all non-reoccurring bills; John Koch seconded this motion, motion carried.

**SECRETARY REPORT**

There were one Missouri One Call locates and no messages.

**OLD/NEW BUSINESS**

Paul Scherrer stated that each manhole that has been fixed is recorded.

Paul Scherrer informed when Station B floods it has to be manually pumped out if the lake or sewer waters rise.

Paul Scherrer made a motion to make a purchase of up to \$600.00 for three sections of 50ft of hose and an electric trash pump to help decrease blockage issues; John Koch seconded this motion, motion carried.

Paul informed that the valve that adjusts levels by the lagoon continues to have clogging issues.

After further discussion by the board, it was decided to send a letter to the President James Whitsell expressing gratitude for his time on the board but to also inform him he has been removed from the board and presidency of the L.W. Sewer Company effective immediately and to please return all sewer property such as maps, diagrams, and software etc.; It was further instructed to send Don Kansteiner a letter containing answers to the questions he had requested from the board regarding the plant; Nathan Truitt made a motion; John Koch seconded this motion, motion carried.

LW SEWER COMPANY  
Regular Meeting  
May 14, 2018

MEMBERS PRESENT

Paul Scherrer, Scott Moore, John Koch, Dave Sarver  
Also present was - Treasurer Christie McKenna, Plant Manager Seth Blume

Absent – Nathan Truitt, Bobbi Terri, Loren Nash

Paul called the meeting to order at 7:05p.m.

MINUTES

Paul asked if there are any changes to the minutes, no changes. Dave Saver made a motion to approve as submitted, seconded by John Koch, all ayes motion carried.

PLANT ACTIVITY REPORT

Seth was present for the meeting. A motion was made by Dave Sarver and 2<sup>nd</sup> by Scott Moore to accept the contract of \$800.00 per month and \$60.00 per hour for extra work. All ayes motion carried. Seth Blum was is now our Plant Operator.

TREASURER'S REPORT

Christie McKenna Presented the Treasurer's Report for April 2019, Sewer income was a \$16, 661.71 expenses of \$26,478.39 leaving ending cash on hand of \$ 128,156.28  
John Koch made a motion to approve the treasurers and to paying the non-recurring bills in the amount of 25,164.44 second by Scott Moore all ayes motion carries.

SECRETARY REPORT – 2 Missouri One Call located.

NEW BUSINESS

A motion was made by John Koch to Nominate Dave Sarver as President seconded by Scott Moore, all ayes motion passed. Dave Sarver accepted the nomination.

OLD BUSINESS

Bob Clark is to connect with a grinder pump to the sewer system. Routed out main on Arrow Point that was clogged with tampons, wipes and roots.

Motion was made by John Koch to adjourn seconded by Dave Sarver meeting adjourned at 7:55 p.m.

Submitted by Christie McKenna

**LW SEWER COMPANY**  
**Minutes**  
**June 2019**

**MEMBERS**

Members Present: Scott Moore, Paul Scherrer, John Koch, Dave Sarver, Nathan Truitt, and Bobbi Terry  
Treasurer Christie McKenna, Secretary Loren Nash

**AGENDA**

Meeting was canceled.

**MINUTES**

Meeting was canceled.

**PLANT ACTIVITY**

By email Dave Sarver stated that he and Paul Scherrer have discussed engineering firms to eventually apply for grants that are needed to update the UV portion of the plant. Nathan Truitt inquired about the engineering firm evaluate the potential turbidity in various scenarios such as high loads during the summer, rainstorms, etc., to see if there are other upgrades that should be completed to reduce the potential of the UV being ineffective. Dave Sarver agreed and stated the plant's tests readings appear to be acceptable in normal operation, but the higher priority issue is the output flow. Dave explained if we had a larger and better output flow, it would allow us to manage high flow and large rain events much better reducing the chances of undesired readings.

**TREASURER REPORT**

By email; Christie Mckenna discussed payments and bills for the month; Scott Moore made motion to pay all bills; John Koch seconded this motion; motion carried.

**SECRETARY REPORT**

There were no Missouri One Call locates or messages.

**LW SEWER COMPANY**  
**Minutes**  
**July 2019**

**MEMBERS**

Members Present: Scott Moore, Paul Scherrer, John Koch, Dave Sarver, Nathan Truitt, and Bobbi Terry  
Treasurer Christie McKenna, Secretary Loren Nash

**AGENDA**

Meeting was canceled.

**MINUTES**

Meeting was canceled.

**PLANT ACTIVITY**

By email Dave Sarver stated that plant operator Seth Blum has indicated the sewer is running smooth, no issues to speak of at this time.

**TREASURER REPORT**

By email; Christie Mckenna stated statements with disconnect and lien notices went out by certified mail. Scott Moore made motion to pay all bills; Nathan Truitt seconded this motion.

**SECRETARY REPORT**

There were no Missouri One Call locates or messages.

**LW SEWER COMPANY**  
**Minutes**  
**September 10, 2019**

**MEMBERS**

Members Present: Heather Green, Paul Scherrer, Brent McKenna, and Scott Moore  
Treasurer: Christie McKenna  
Secretary: Loren Nash

Members Absent: John Koch, Dave Sarver, and Nathan Truitt

**AGENDA**

Meeting was called at 8:00 p.m. September 10, 2019.

**MINUTES**

Scott Moore made a motion to approve minutes; Brent McKenna seconded the motion; motion carried.

**PLANT ACTIVITY**

Plant Operator Seth informed residents that the plant is running smoothly and has no concerns. Seth informed that quarterly testing with DNR will be completed soon. Seth discussed the holding pond by explaining that with large amounts of rainwater that the UV lights helped with overflow.

Paul Scherrer stated that two lines were repaired due to a leak back in February and May 2019. Paul Scherrer said after these repairs were completed that water flow appeared to decrease a lot.

Paul Scherrer said that Scott Moore checked the manholes to see if they were causing overflow but the two line repairs are what improved the overflow significantly.

Dan Kansteiner inquired how many times the plant is seen which it was stated that the plant is seen two times weekly unless there has been a huge storm causing a large amount of rain flow.

Gary and Diane Kilpatrick inquired about the status of lines. Paul Scherrer informed that over 200 feet was utilized by Root-X which causes a foam action resulting in dying out the root issue.

Paul Scherrer said not all the lines have been done at once, however, they are just focusing on the problem areas for now.

Paul Scherrer informed residents that the pump houses have a 1,2,3 step system where each pump will come on when levels rise and when the light is red it will shut off.

Paul Scherrer expressed that they are still having issues with residents continuing to flush wipes and tampons.



Discussion took place regarding all members up for election; John Ossenfort made a motion for all members up for election to stay; Don Kansteiner seconded the motion; motion carried.

Mrs. Kansteiner inquired about the coding on the liner; Scott Moore explained that the liner is still holding good after inspection, but the board will continue to monitor.

John Ossenfort made a motion to adjourn; Valerie Ossenfort seconded the motion; motion carried.

### **TREASURER REPORT**

Treasurer report was discussed during the meeting; Scott Moore made a motion to approve treasurer report and pay all reoccurring bills; Heather Green seconded this motion; motion carried.

### **SECRETARY REPORT**

There were one Missouri One Call locates and no messages.

### **Old/New Business**

Paul Scherrer stated he plans to burn the pile and order gravel for the plant soon. Heather Green made motion to adjourn; Brent McKenna seconded the motion; motion carried.

**L.W. Sewer Company  
Minutes  
November 12, 2019  
7:00 PM**

**MEMBERS**

Members Present: Paul Scherrer, Brent McKenna, Dave Sarver, and Nathan Truitt  
Members Absent: Heather Green, Scott Moore, and John Koch.

**AGENDA**

Meeting was called at 7:00 p.m. on October 8, 2019.

**MINUTES**

Paul made motion to approve minutes, Brent seconded this motion; motion carried.

**PLANT ACTIVITY**

Plant Operator Seth stated that quarterly testing has been completed and submitted. Seth informed there were no concerns listed and that the results are being sent to DNR.

**TREASURER'S REPORT**

Paul made motion to approve the treasurer's report and pay all non-reoccurring bills; Brent seconded this motion; motion carried.

**SECRETARY REPORT**

There were two Missouri One Call locates and one message.

**OLD/NEW BUSINESS**

It was discussed by members that eight manhole covers, and floor foot extension are needed to fix the manhole due to water and dirt going into the hole. It was also discussed that this hole is not sealed and that it must be sealed. It was discussed that these items would be purchased from Independent Concreate Pipe Company. Paul made a motion to approve this purchase; Dave seconded this motion; all aye.

Brent made motion to adjourn, Nathan seconded this motion; motion carried.

**L.W. Sewer Company  
Minutes  
December 12, 2019  
7:04 PM**

**MEMBERS**

Members Present: Dave Sarver, Paul Scherrer, Heather Green, Nathan Truitt, John Koch, Brent McKenna, and Scott Moore, Treasurer: Christie Mckenna, Secretary: Loren Nash

**AGENDA**

Meeting was called at 7:04 p.m. on December 12, 2019.

**MINUTES**

Paul Scherrer made motion to approve minutes; Brent Mckenna seconded this motion; motion carried.

**PLANT ACTIVITY**

Plant Operator Seth stated that August levels were high with E-Coli. Seth informed that E-Coli is only tested during the summer. Seth explained that he replaced the UV lights which improved these levels. Seth added that the UV lights need to be replaced every six months. Seth said the next time the UV lights need to be replaced will be June 2020.

Seth stated that frigid temperatures will affect the clarifier so he will be turning the heaters on during January and February 2020. Seth explained that the pump station on north side had something clogged, therefore, he conducted an emergency repair too.

**TREASURER'S REPORT**

John Koch made motion to approve the treasurer's report and pay all non-reoccurring bills; Scott Moore seconded this motion; motion carried.

**SECRETARY REPORT**

There were no Missouri One Call locates and no messages.

**OLD/NEW BUSINESS**

John Koch made a motion to accept the sewer policy with the revision that the last sentence be changed to after three months that a lien would be placed and a disconnect would occur after thirty days if the sewer bill is not paid in full; Heather Green seconded this motion; motion carried.

Paul discussed the manhole extension on the dam and explained he would be calling Anytime Plumbing to complete this task, however, this task hasn't been completed yet.

It was discussed that Seth's salary would be increased to \$1000.000 monthly. Scott Moore made a motion to accept this salary increase affective January 2020; Paul seconded this motion; motion carried.

Discussion regarding the clarifier roof took place that it would be beneficial for the clarifier motor to have coverage. Scott stated he would research prices and provide estimates for this project.

John Koch made a motion to adjourn; Scott seconded this motion; motion carried.